



**Meeting of the Foundation Trust Council of Governors**  
**Thursday 1<sup>st</sup> December 2016, 10:30 – 14:30**  
**(Pre-meeting at 10:00 – 10:30am)**  
**Ellesmere Port Civic Hall, Civic Way, Ellesmere Port, Cheshire, CH65 0AZ**

Item No	Title of item	Objectives/desired outcome	Process	Item presenter	Time allocated to item
2016/17/81	Welcome, apologies for absence and quoracy	Receive apologies and confirm quoracy.	Verbal	Chair	(1 min) 10:30
2016/17/82	Meeting guidelines	Receive meeting guidelines.	Written guidelines	Chair	(1 min) 10:31
2016/17/83	Declarations of interest	Identify and avoid conflicts of interest.	Verbal	Chair	(1 min) 10:32
2016/17/84	Exclusion of public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960	To resolve to exclude public and observers as a consequence of the confidential nature of the matters under consideration	Verbal	Chair	(1 min) 10:33
2016/17/85	Closed Minutes of the previous Council of Governors Meetings held 14 <sup>th</sup> September 2016	Confirm as an accurate record the minutes of the previous meeting.	Written	Chair	(2 mins) 10:34
<b>Open Meeting</b>					
2016/17/86	Open Minutes of the previous Council of Governors Meetings held 14 <sup>th</sup> September 2016	Confirm as an accurate record the minutes of the previous meeting.	Written	Chair	(2 mins) 10:36
2016/17/87	Matters arising & action points	Request and provide updates in respect of	Written	Chair	(5 mins) 10:41



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		ongoing items not elsewhere on the agenda, to ensure progress.			
2016/17/88	Business Cycle 2016/17	To note the Council of Governors work plan for 2016/17	Written	Chair	(2 mins) 10:43
2016/17/89	Chair's announcements	Announce items of significance not elsewhere on the agenda.	Verbal	Chair	(15 mins) 10:45
2016/17/90	Lead Governor's announcements	Lead Governor to update Governors on key issues.	Verbal	Lead Governor	(5 mins) 11:00
2016/17/91	Chief Executive's announcements	Announce items of significance not elsewhere on the agenda.	Verbal	Chief Executive	(5 mins) 11:05
2016/17/92	Chair's Objectives	Review and note Chair's Objectives	Written	Senior Independent Director	(10 mins) 11:10
2016/17/93	Appointment of Non-Executive Directors	Update to be provided on the recruitment process of the Non-Executive Director posts	Verbal	Chair	(15 mins) 11:20
2016/17/94	East Cheshire Service Redesign Consultation	Update on the East Cheshire Service Redesign consultation	Written/ Verbal	Director of Operations	(15 mins) 11:35
2016/17/95	Council of Governors Sub-committee/Group minutes/notes	To review and approve the final minutes of the previous sub group	Written Minutes/Notes	Governor Sub-Committee Chairs	(5 mins) 11:50

Item No	Title of item	Objectives/desired outcome	Process	Item presenter	Time allocated to item
	a. Membership and Development Sub Committee held 10 <sup>th</sup> October 2016 <i>and note new Governors joining committee</i> b. Scrutiny Sub Committee held 9 <sup>th</sup> September 2016 c. Nominations Committee – Chairs report	meetings.			
2016/17/96	Governor Question Time <i>To include;</i> <i>Question from Rob Robertson</i>	Provide an opportunity for Governors to ask questions	Verbal	Chair / all	(10 mins) 11:55
2016/17/97	Motions or Agenda Items on Notice	To receive 'Motions on Notice.'	Verbal	Chair/all	(2 mins) 12:05
2016/17/98	Review of risk impact of items discussed	Consider any items of particular risk.	Verbal	Chair	(2 mins) 12:07
2016/17/99	Feedback from meeting - review the effectiveness of the meeting (achievement of objectives/desired outcomes and management of time)	Review the effectiveness of the meeting (achievement of objectives/desired outcomes and management of time).	Verbal	Chair / all	(1 min) 12:09
2016/17/100	Date, time and place of next meeting: Thursday 19 <sup>th</sup> January 2017, 13:00, Ellesmere Port Civic Hall	Confirm arrangements for next meeting.	Verbal	Chair	(END) 12:10