



Meeting of the Foundation Trust Council of Governors
Wednesday 14th September 2016, 10.06am
Florence Nightingale, Sycamore House, Cheshire Oaks Business Park, Lloyd Drive,
Ellesmere Port, Cheshire, CH65 9HQ

Item No	Title of item	Objectives/desired outcome	Process	Item presenter	Time allocated to item
Open Meeting					
2016/17/63	Open Minutes of the previous Council of Governors Meetings held 25 th July 2016	Confirm as an accurate record the minutes of the previous meeting.	Written	Chair	(2 mins) 1006
2016/17/64	Matters arising & action points	Request and provide updates in respect of ongoing items not elsewhere on the agenda, to ensure progress.	Written	Chair	(5 mins) 1008
2016/17/65	Business Cycle 2016/17	To note the Council of Governors work plan for 2016/17	Written	Chair	(2 mins) 1013
2016/17/66	Chair's announcements	Announce items of significance not elsewhere on the agenda.	Verbal	Chair	(10 mins) 1015
2016/17/67	Lead Governor's announcements	Lead Governor to update Governors on key issues.	Verbal	Lead Governor	(10 mins) 1025
2016/17/68	Chief Executive's announcements	Announce items of significance not elsewhere on the agenda.	Verbal	Chief Executive	(20 mins) 1035



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2016/17/69	Governor updates	Governors to update on any key issues, events or training.	Verbal	All governors	(5 mins) 1055
2016/17/70	Annual Report and Accounts and Auditors Report	Receive the Trust's Annual Report Annual Accounts 15/ and report of the Auditor	Written	Deputy Director of Finance/ Senior Auditor - KPMG	(30 mins) 1100
2016/17/71	Proposed amendments to the Trust Constitution	Provide an update on the proposed amendments to the Trust constitution	Written	Head of Corporate Affairs	(10 mins) 1130
10 minute break – 11.40 – 11.50					
2016/17/72	Update on the Trust Governor Election	To announce outcome of Trust's annual Governor election	Written/ Presentation	Corporate Affairs Manager	(5 mins) 1150
2016/17/73	Update on East Cheshire service provision	Receive an update on East Cheshire service provision	Written	Service Director – CWP East	(20 mins) 1155
2016/17/74	Central Cheshire Integrated Care Partnership (CCICP)	Receive an update on the delivery of physical community services in Central Cheshire	Written	Chief Executive	10 mins (1215)
2016/17/75	Young Advisors update	Receive an update from young advisers	Written	Young Advisors	(20 mins) 1225



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2016/17/76	Council of Governors Sub-committee/Group minutes/notes a. Membership and Development Sub Committee held 19 th July 2016	To review and approve the final minutes of the previous sub group meetings.	Written Minutes/Notes	Governor Sub-Committee Chairs	(5 mins) 1245
2016/17/77	Governor Question Time	Provide an opportunity for Governors to ask questions	Verbal	Chair / all	(10 mins) 1250
2016/17/78	Motions or Agenda Items on Notice	To receive 'Motions on Notice.'	Verbal	Chair/all	(2 mins) 1300
2016/17/79	Review of risk impact of items discussed	Consider any items of particular risk.	Verbal	Chair	(2 mins) 1302
2016/17/80	Feedback from meeting - review the effectiveness of the meeting (achievement of objectives/desired outcomes and management of time)	Review the effectiveness of the meeting (achievement of objectives/desired outcomes and management of time).	Verbal	Chair / all	(1 mins) 1303
2016/17/81	Date, time and place of next meeting: Thursday 1 st December 2016, 10am, Ellesmere Port Civic Hall	Confirm arrangements for next meeting.	Verbal	Chair	(END)