

STAFF DECLARATION OF GIFTS, HOSPITALITY AND SPONSORSHIP

REGISTER April 2021 – March 2022

Policy Value for Gifts to be declared and published - above £30 or above (effective July 2020)

Policy Value for Hospitality to be declared and published- £25-£75 (over £75 to be refused).

**Note that a multiple gifts declaration has been recorded on the final page of this document.*

Date	Name	Job Title	Type of Item	Description	Estimated Value	Item Accepted or Declined	Follow up & Approved by
26/04/2021	Chester East	Administrator	Gift	Cash	£10	Accepted and donated to the Good Shepherd Hospice	
11/06/2021	Greenways A&T	Consultant Clinical Psychologist	Gift	M&S Gift Voucher	£50	Declined	
30/07/2021	Indigo Ward	Administrator	Gift	Various items for young people on the ward (equating to the value of £500), gifted by patient's family	£500	Accepted.	Advised in future for all fund raising to be undertaken via CWP Charity policy processes.

				after they had fundraised.			
30/08/2021	Maple Ward	Ward Manager	Gift	Cash gifted by patient's family.	£110	Accepted and donated to CWP Charity. Confirmed by Ward Manager.	
01/09/2021	Specialist Community Palliative Care	CNS	Gift	Voucher.	£20	Declined.	
21/09/2021	Finance	Cash Assistant	Gift	For complimentary tickets to Chester Races.	£212	Declined.	
24/09/2021	Finance	Cash Assistant	Gift	Donation to CWP Charitable Funds from profits from sale of Chester Racecourse tickets.	Variable	Declined.	
10/11/2021	Recruitment	International Recruitment and PC Lead	Gift	Chocolates.	£23.50	Declined due to potential supplier relationship.	
10/01/2022	Community and Urology Service	Community Continence Nurse	Gift	Cash.	£10	Accepted and donated to the Hospice of the Good Shepherd.	

26/01/2022	Wellbeing Hub team, IAPT South and Vale	IAPT Counsellor	Gift	M&S Gift Voucher.	£20	Accepted, though not redeemed.	Advice provided in line with the Policy. Awaiting confirmation of action taken.
02/04/2021	Dressing Clinic, Hope Farm	Dressing Clinic Nurse	Multiple Gifts	Multiple Boxes of Chocolates.	£13	Accepted	Ward Manager confirmed that the gifts are allocated to different staff members and are generally shared on the ward.
30/04/2021				Pack of Biscuits and 2 boxes of Chocolates.	£5		
10/06/2021				Box of Chocolates.	£2		
30/06/2021				Box of Chocolates.	£3		
01/07/2021				8 bags of sweets, box of Shortbread and Bag of Chocolates.	£16		
19/08/2021				3 Boxes of Chocolates and Tin of Biscuits.	£21		

31/08/2021				Bags of Chocolates and Box of Chocolates.	£8		
06/10/2021				3 Boxes of Chocolates.	£7		
09/11/2021				Box of Biscuits, Box of Shortbread, Box of Chocolates.	£10		
03/12/2021				Box of Biscuits, Box of Chocolates.	£8		
13/12/2021		Dressing Clinic Nurse	Multiple Gifts	Box of Biscuits and Box of Chocolates.	£8		
07/01/2022				10 Boxes of Chocolates, 2 x Shortbread, 2 Bags of Chocolates, 2 Packs of Biscuits.	£47.49		
01/03/2022				4 Boxes of Chocolates.	£10		

** Please note, the register does not include declarations that fall outside the thresholds stipulated within the policy.*