



**Meeting of the Foundation Trust Council of Governors  
Monday 25<sup>th</sup> July 2016, 13:30  
Florence Nightingale, Sycamore House, Cheshire Oaks Business Park, Lloyd Drive,  
Ellesmere Port, Cheshire, CH65 9HQ**

**Open session 13:30 – 15:02**

<b>Item No</b>	<b>Title of item</b>	<b>Objectives/desired outcome</b>	<b>Process</b>	<b>Item presenter</b>	<b>Time allocated to item</b>
2016/17/31	Welcome, apologies for absence and quoracy	Receive apologies and confirm quoracy.	Verbal	Chair	13:30 (1 min)
2016/17/32	Meeting guidelines	Receive meeting guidelines.	Written guidelines	Chair	13:31 (1 min)
2016/17/33	Declarations of interest	Identify and avoid conflicts of interest.	Verbal	Chair	13:32 (1 min)
2016/17/34	Open Minutes of the previous Council of Governors Meetings held 12 <sup>th</sup> April 2016	Confirm as an accurate record the minutes of the previous meeting.	Written	Chair	13:33 (2 mins)
2016/17/35	Matters arising & action points	Request and provide updates in respect of ongoing items not elsewhere on the agenda, to ensure progress.	Written	Chair	13:35 (5 mins)
2016/17/36	Business Cycle 2016/17	To note the Council of Governors work plan for 2016/17	Written	Chair	13:40 (1 min)
2016/17/37	Chair's announcements	Announce items of significance not elsewhere	Verbal	Chair	13:41 (20 mins)

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		on the agenda.			
2016/17/38	Lead Governor's announcements	Lead Governor to update Governors on key issues.	Verbal	Lead Governor	14:01 (5 mins)
2016/17/39	Chief Executive's announcements	Announce items of significance not elsewhere on the agenda.	Verbal	Chief Executive	14:06 (5 mins)
2016/17/40	Governor updates – to include update on NHS provider courses	Governors to update on any key issues, events or training.	Verbal	All governors	14:11 (5 mins)
2016/17/41	Appointment of the Deputy Chair	To discuss and approve the appointment of the Deputy Chair	Written	Chair	14:16 (10 mins)
2016/17/42	Non Executive Director proposal for re-appointment	Approval of appointment of Non Executive Director	Written	Chair	14:26 (5 mins)
2016/17/43	Update on the Trust Governor By-election and Annual Election	To provide an update on the progress of the Trust's Governor election	Written/Verbal	Corporate Affairs Manager	14:31 (5 mins)
2016/17/44	Person Centred Framework	To provide an update on the Person Centred Framework	Written	Associate Director of Patient and Carer Experience	14:36 (10 mins)
2016/17/45	Young Advisors Update	For noting an update on the Young Advisors	Written	N/A – for noting	14:46 (2 mins)
2016/17/46	Council of Governors Sub-committee/Group minutes/notes  a. Membership and Development Sub Committee held 2 <sup>nd</sup> June 2016	To review and approve the final minutes of the previous sub group meetings.	Written Minutes/Notes	Governor Sub-Committee Chairs	14:48 (2 mins)

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	b. Scrutiny Sub Committee held 8 <sup>th</sup> June 2016 – pending approval c. Nominations Committee held 14 <sup>th</sup> June 2016 (Chair's Report)				
2016/17/47	Governor Question Time	Provide an opportunity for Governors to ask questions	Verbal	Chair / all	14:50 (10 mins)
2016/17/48	Motions or Agenda Items on Notice	To receive 'Motions on Notice.'	Verbal	Chair/all	15:00 (2 mins)
	Date, time and place of next meeting:  Wednesday 14 <sup>th</sup> September 2016, 10am, Romero Centre, Macclesfield	Confirm arrangements for next meeting.	Verbal	Chair	15:02 (END)