



**Minutes of the Meeting of the Council of Governors,  
held on Friday 5th December 2014  
at Mercure Chester Abbots Well Hotel, Whitchurch Rd, Christleton, Chester, CH3 5QL,  
commencing at 11.00**

<b>PRESENT</b>	<p>Mike Maier, Deputy Chair Richard Agar, Public Governor, Wirral Steven Buckley, Staff Governor Kathy Bullen, Staff Governor Brian Crouch, Service User/ Carer Governor Brenda Dowding, Partnership Governor Phil Gilchrist, Partnership Governor Richard Harland, Service User/ Carer Governor Phil Jarrold, Service User/ Carer Governor Brenda Jones, Service User/ Carer Governor Chris Lynch, Service User/ Carer Governor Ann McGrath, Service User/ Carer Governor Phillip Mook, Staff Governor Fergusson McQuarrie, Service User/ Carer Governor Janie Shaw, Staff Governor Pam Smith, Partnership Governor Iain Stewart, Partnership Governor Rob Robertson, Public Governor, West Cheshire Anna Usherwood, Service User/ Carer Governor John Wray, Partnership Governor</p>
<b>IN ATTENDANCE</b>	<p>Louise Brereton, Head of Corporate Affairs Suzanne Christopher, Corporate Affairs Officer Fiona Clark, Non-Executive Director Dr Jim O'Connor, Non-Executive Director Julie Critchley, Acting Director of Operations Lucy Crumplin, Non-Executive Director Sheena Cumiskey, Chief Executive Avril Devaney, Director of Nursing, Therapies and Patient Partnership David Harris, Director of HR Rebecca Burke Sharples - Non Executive Director</p> <p>Derek Bosomworth, Member of the Public</p>
<b>APOLOGIES</b>	<p>Deborah Bennett, Service User/Carer Governor Jill Doble, Staff Governor Maurice Lea O'Mahoney, Partnership Governor Stanley Mayne, Public Governor, Wirral Mike Robinson, Public Governor, West Cheshire Peter Wilkinson, Public Governor, East Cheshire</p>

REF	MINUTES	ACTION
14/15/74	<p><b>Welcome, Apologies for Absence and Quoracy</b></p> <p>The Deputy Chair opened the meeting and welcomed everyone.</p> <p>The meeting was confirmed to be quorate. Apologies were noted from</p>	

	David Eva, Chair.	
<b>14/15/75</b>	<p><b>Meeting Guidelines</b></p> <p>The meeting guidelines were noted.</p>	
<b>14/15/76</b>	<p><b>Declarations of Interest</b></p> <p>Brenda Dowding declared an interest in any update due to be made to Governors on Cheshire West and Cheshire commissioning.</p>	
<b>14/15/77</b>	<p><b>Chair's Announcements</b></p> <p>The Deputy Chair reported on the following:</p> <p><b>National Award Recognition for MyMind</b></p> <p>CWP's pioneering website 'MyMind' has received two 'Highly Commended' accolades at recent award ceremonies. Representatives from Child and Adolescent Mental Health Services (CAMHS) attended the awards where they were nominated in the Innovation in Mental Health category at the HSJ Awards and the Innovation in CAMHS category at the national Positive Practice in Mental Health Awards.</p> <p><b>Contract for 5-19 Health &amp; Wellbeing Service and Immunisation &amp; Vaccination Service in West Cheshire</b></p> <p>CWP are extremely pleased to have been awarded the contract to provide the 5-19 Health &amp; Wellbeing Service and Immunisation &amp; Vaccination Service in West Cheshire from 1st January 2015. From now until January, CWP will be working with Cheshire West and Chester Council to map out an implementation plan to ensure seamless care for the affected young people and their schools.</p> <p><b>Operation Street Triage</b></p> <p>This month CWP has teamed up with Cheshire Police to lead a new approach to policing incidents involving people with mental ill-health. Across East and West Cheshire, Operation 'Street Triage' will see a team of CWP mental health community nurses accompanying dedicated police officers during 999 and 101 call-outs to offer advice and assist in reducing the number of people being arrested under section 136 of the Mental Health Act or being unnecessarily taken to hospital for treatment.</p> <p><b>Fit and Proper Persons and Duty of Candour</b></p> <p>The CQC have published guidance for NHS providers to meet the requirements of both the duty of candour and fit and proper persons test for Director which comes into force this month. The guidance aims to make clear how CQC will decide if NHS organisations are meeting the two new regulations, including during registration and inspection as well as if information is brought to CQC's attention by members of staff or the public.</p>	

<p><b>14/15/78</b></p>	<p><b>Lead Governor's Announcements</b></p> <p>Anna Usherwood updated that following recent meetings with the lead governor team and the Chair, Brenda Jones will be continuing in her lead governor role now she has fully recovered from illness.</p> <p>Anna Usherwood also updated that the Council of Governor's sub-committees have received support from lead governor team over the past year. It has been agreed by the lead governors that the deputy lead governors will swap over their supporting roles meaning that Peter Wilkinson will now support the Membership and Development sub-committee and Brenda Jones, the Scrutiny sub-committee. This will be effective from January 2015.</p>	
<p><b>14/15/79</b></p>	<p><b>Chief Executive's Announcements</b></p> <p>Sheena Cumiskey announced the following items:</p> <p><b>Director of Operations</b> Julie Critchley, Service Director for CWP West is currently acting as Director of Operations for Andy Styring while he is on planned sickness leave.</p> <p><b>5 Year Forward View</b> Sheena Cumiskey informed governors that NHS England had published a new documents - the 5 Year Forward View. The document sets out principles for how we achieve the NHS vision with a particular focus on prevention and public health. It also majors on personal control and working in partnership with service users to understand how we can help them to be the best they can be.</p> <p>Different models of care are explored within the document and how we provide care closer to home. It is not prescriptive but encourages innovation and the development of new service models.</p> <p>The document covers the financial challenges and how this work can impact on closing the funding gaps while taking account of the challenges. Planning guidelines will draw on this further and this guidance is due before Christmas. The Governor planning seminar on 22nd December will explore this in further depth. Governors were encouraged to attend the session which will be facilitated by Tim Welch and Julie Critchley.</p> <p><b>Podiatry</b> Sheena Cumiskey informed that the West Cheshire podiatry consultation has started. West Cheshire CCG and CWP are consulting on ways to respond to higher demand for services while meeting the need of people with lower level care needs. The consultation will run until March 2015.</p> <p><b>CQC quality ratings</b> The CQC have recently issued quality ratings for mental and community health trusts. CWP have been identified as being in the lowest risk banding.</p>	

	<p><b>Saddlebridge.</b> Sheena Cumiskey reminded governors that the incident caused the unit to be closed in July 2014. Individuals were moved to other areas while repair work was taking place. The review of the incident has been completed and the Board of Directors will be receiving a management response to the review at the January 2015 meeting of the Board. Several governors attended the open day and were able to view the improvements made prior to the reopening.</p> <p>(Brenda Dowding left the meeting).</p> <p><b>Drug and Alcohol contracts</b> Sheena Cumiskey informed Governors that public health services are currently being tendered. These are services for 0-19 year olds and drug and alcohol services. Drug and alcohol services tenders have been ongoing in all CWP localities recently and the pattern has been that services are being awarded to private sector providers. Pattern has been that services are being awarded to private sector providers</p> <p>Within East Cheshire, CWP have retained the drug &amp; alcohol services contract.</p> <p>In Wirral, drug and alcohol services have been awarded to Crime Reduction Initiatives (CRI). This may potentially lead to a fragmentation of services.</p> <p>In West Cheshire, the contract has been awarded to Turning Point. Both contracts in Wirral and West Cheshire are due to start on 1st February 2015. CWP have challenged the tender outcomes by a legal process but this is unlikely to result in any change to the decision.</p> <p>Rob Robertson queried whether the Trust had received any feedback on their unsuccessful tender submissions. Sheena Cumiskey advised that some feedback had been provided and a workshop has been held internally to understanding the learning from the experience and to plan for future processes.</p> <p>Pam Smith commented that West Cheshire CCG are unhappy with commissioning process and have written to the Chief Executive of the Council regarding this.</p> <p>(Brenda Dowding re-joined the meeting).</p>	
14/15/80	<p><b>Minutes of the Council of Governors Meeting held on 9th September 2014</b></p> <p>It was noted that the minutes should be amended to record Dr Jim O'Connor as being in attendance</p> <p>Subject to this amendment, the minutes of the meeting held on the <b>9th September 2014</b> were approved as a correct record.</p>	

14/15/81	<p><b>Action Sheet and Matters Arising</b></p> <p>All actions set out in the action log were confirmed to be either in progress or completed.</p> <p>Commenting on the minutes of the last meeting, Phil Gilchrist noted that over the summer months, there had been continuing levels of need in community services particularly and queried whether this continued to be the case. Sheena Cumiskey confirmed that this was the case and this was reiterated by Julie Critchley who confirmed that demand for services continues to be very high.</p>	
14/15/82	<p><b>Council of Governors 14/15 Business Cycle</b></p> <p>The meeting <b>noted</b> the Annual Business Cycle for 2014/15.</p>	
14/15/83	<p><b>Governor election update</b></p> <p>Suzanne Christopher provided an update on the by-election to the Council of Governors which had commenced to fill the seats which were not elected to during the summer election.</p> <p>The Council of Governors <b>resolved</b> to <b>note</b> the report.</p>	
14/15/84	<p><b>Council of Governors sub-committee/Group minutes/notes</b></p> <p><b>a. Membership and Development sub-committee - draft minutes of the meeting of 1st October 2014</b></p> <p>The minutes were received and approved.</p> <p>Rob Robertson, Chair requested that Governors interested in joining the sub-committee come forward, especially staff governors. The sub-committee will be focussing on improving the governor content on the website in 2015.</p> <p><b>b. Scrutiny sub- committee - draft minutes of the meeting of 17th October 2014</b></p> <p>These minutes were received and approved.</p> <p>c. Involvement Taskforce - draft minutes of the meeting of the 11th September 2014.</p> <p>The minutes were received.</p> <p><b>c. Nominations Committee meeting of the meeting of the 21st August 2014.</b></p> <p>The minutes were received and approved.</p>	
14/15/85	<p><b>Governor Question Time.</b></p> <p>The Deputy Chair informed that there had been two sets of questions put forward by Governors, Ann McGrath (on behalf on member Mike Heale) and Brenda Jones.</p>	

	The questions were discussed at the meeting and it was agreed that due to the length and details of the questions, that the two Governors would be provided with a follow up letter detailing the responses.	
<b>14/15/86</b>	<b>Motions or Agenda Items on Notice</b>  There were no items raised.	
<b>14/15/87</b>	<b>Review of risk impact of items discussed</b> No additional risk items were identified.	
<b>14/15/88</b>	<b>Feedback from meeting - review the effectiveness of the meeting (achievement of objectives/desired outcomes and management of time) No additions to the Risk Register were identified.</b>  No further comments were raised. Governors were asked to forward any feedback or comments on the meeting by email.	
<b>14/15/89</b>	<b>Date, time and place of next meeting;</b>  Thursday 22nd January 2015, Mecure Abbots Well Hotel, Christleton.	