NHS
Cheshire and Wirral Partnership
NHS Foundation Trust

DRAFT Minutes of the Council of Governors Meeting
Wednesday, 23rd January 2019
Sycamore House Ellesmere Port

Present	Dr James O'Connor, Non-Executive Director **(Chair)** Mike Maier, Chairman, Chairman Brian Crouch, Service User Carer Governor (**Lead Governor**) Elizabeth Bott, Public Governor Richard Agar, Public Governor Nigel Richardson, Public Governor Ferguson McQuarrie, Service User Carer Governor Gordon Cairns, Service User Carer Governor Phil Jarrold, Service User Carer Governor Peter Ashley-Mudie, Service User Carer Governor Deepak Agnihotri, Staff Governor Ken Edwards, Staff Governor Phil Gilchrist, Partnership Governor Carol Gahan, Partnership Governor Pam Smith, Appointed Governor Derek Bossomworth, Public Governor Iain Steward, Partnership Governor David Bull, Service User Carer Governor Phil Billington, Service User Carer Governor Arlo King, Service User Carer Governor
In attendance	Sheena Cumiskey, Chief Executive Andy Styring, Director of Operations Edward Jenner, Non-Executive Director Rebecca Burke-Sharples, Non-Executive Director Suzanne Christopher, Corporate Affairs Manager Melysa Border, Corporate Governance Administrator (Minutes)
Apologies	Anne Farrell, Public Governor Keith Millar, Service User Carer Governor Graham Pollard, Partnership Governor Philip Mook, Staff Governor Liz Wardlaw, Partnership Governor Rob Walker, Public Governor Helen Nellist, Public Governor Sean Boyle, Partnership Governor Jackie McGhee, Service User Carer Governor Jill Doble, Staff Governor

Item No	Title of item	Action by
18/19/78	**Welcome, apologies for absence and quoracy** The Chair offered a warm welcome to all in attendance and advised that the meeting was quorate. Apologies were noted as above. Dr O'Connor acted as meeting chair in his capacity of Deputy Chair and as required to do at least once a year. The Chair welcomed Catherine De Zwaan, Volunteering Lead to the meeting as an observer. Catherine has recently joined the Trust and works in the PACE team.	
18/19/79	**Meeting Guidelines** The meeting guidelines were **noted**.	
18/19/80	**Declarations of interest** None.	
18/19/81	**Minutes of the previous Council of Governors Meeting held 29 November 2018** The minutes of the meeting held on the **29 November 2018** were **agreed** as an accurate record.	
18/19/82	**Matters Arising and Action Points** Ref: 18.19.48 - IT training for Governors – The Corporate Affairs team will advise once they have an update.	
18/19/83	**Business Cycle 2018/2019** The business cycle was **noted**.	
18/19/84	**Chair's announcements** Dr O'Connor provided the following announcement to the Council. Non-Executive Director Ann Pennell stepped down from the Board of Directors at the end of December 2018, due to personal circumstances. The Chair thanked Ann for her contributions to the Trust.	

Item No	Title of item	Action by
	It has been confirmed that Non-Executive Director, Lucy Crumplin will not be re-standing at the end of her current term of office. Lucy Crumplin has been a Non-Executive Director with the Trust for 6 years and has recently moved to the Cambridge area. Given the logistics, Lucy has decided not to seek reappointment when her current term of office concludes in July 2019. The process for recruiting to the positions are due to commence shortly with work already underway. The Nominations and Remuneration Committee of the COG will convene on 21 February 2019. It is hoped that candidates will be recommended for approval by the Council at the April 2019 meeting, one candidate to take office with immediate effect and the second to take office in the summer. **CANDDID** The first annual conference for CANDDID (Centre for Autism, Neuro-Developmental Disorders and Intellectual Disability) will take place on the 10th May 2019 at The Double Tree Hilton Hotel in Chester. The theme for the conference is "Autism Spectrum Conditions". Details of times and an agenda will be released soon and shared with all Governors. **When Maddison met Meghan** Recently Prince Harry and Meghan Markel, the Duke and Duchess of Sussex visited Chester. During their visit, they met ten-year-old Maddison Ormond-Donnelly, who told the royal couple that she wants to train as a mental health nurse. Prince Harry graciously told the young lady, "You'll be so proud of yourself" and the story was covered extensively on social media, with a video of the meeting being viewed a staggering 279,000 times. Maddison's Mother, Amy Donnelly, happens to be a community mental health nurse here at CWP and we are currently exploring options to invite Maddison, and her classmates, along to CWP so that we can discuss with the children how rewarding a career, mental health nursing is.	
18/19/85	**Chief Executive Announcements** S Cumiskey, Chief Executive, advised that there were no new announcements to provide the Council.	

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18/19/86	**Lead Governor's Up-Date** B Crouch, Lead Governor provided an updated on the following: • Expressions of interest to join the Nominations and Remuneration Committee of the Council of Governors from elected members to be sent to S Christopher via email. • Change to COG date. The meeting was scheduled to take place on 13th September 2019, however it will now be held on 12th September 2019. • A plea for Governors to attend Governor Care Group Forum's. Dates for East Cheshire have been shared with Governors. Waiting for dates from West and Wirral These will be shared once received. • Request to Governors to express an interest in a Governors promotional stand at the Trust induction. Volunteers to notify the Corporate Affairs Team who will devise a rota.	
18/19/87	**Membership and Development Sub Committee - 11 December 2018 & Membership Plan** D Bull, Chair of the Membership & Development Committee advised the Council that the Membership plan has been complete and sets out 3 main objectives that will help develop the membership of CWP and engagement with members. Work is currently ongoing with the PACE team to complete the objectives and an update will be fed back to the next COG. The Council of Governors **noted** the update to the plan.	
18/19/88	**Scrutiny Sub Committee – 12 December 2018** B Crouch, Chair of Scrutiny Sub Committee provided a summary of the last meeting. B Crouch advised that the sub Committee are pleased with the attendance and the assurance provided by the Non-Executive Directors along with the presence provided by Finance. B Crouch welcomed Governors to attend the Sub Committee. The Council of Governors **noted** the minutes.	

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18/19/89	**Adult & Older People's Specialist Mental Health Redesign: East/South Cheshire/Vale Royal** *J Pidcock joined the meeting* J Pidcock, Associate Director of Operations provided an update around the redesign of Adult and Older People specialist Mental Health Services in Eastern Cheshire, South Cheshire and Vale Royal. J Pidcock advised there has been agreement with the CCG's to approve Option 2 plus and proceed with implementation. A programme structure for the implementation and mobilisation of the service transformation has been developed; leads have been identified and the resources necessary to support this programme of work are being identified. A service user and carer engagement event to develop the service specification for the Crisis Beds has been planned for 23rd January 2019 which will be followed by a market engagement event on 30th January 2019. This will be led by the CCG The implementation is scheduled to be concluded by September 2019. The Council of Governors **noted** the paper. *J Pidcock left the meeting*	

Item No	Title of item	Action by
18/19/90	**NED update** Non-Executive Director, Dr O'Connor provided the council with an overview of the work he has been involved in over the last 6 months. Dr O'Connor was asked a number of questions around the CQC rating, report outcomes and Supervision and Appraisal compliance. Dr O'Connor advised he was extremely proud of the Trust for the overall status of 'outstanding' for care and 'good' overall awarded by the CQC, but did feel some disappointment towards 'requires improvement' for safety. Dr O'Connor gave assurance to the Council that work is ongoing to improve the rating and an action plan of suggested improvements will be reviewed at Quality Committee as well as Board Meetings. Dr O'Connor provided further assurance that Supervision and Appraisals are taking place, but there are challenges in respect of reporting. The Board of Directors are aware of this and Quality Committee will continue to monitor it.	
18/19/91	**Governor seats / elections** S Christopher provided an update to the Council around the current vacancies within the governors and the plans for the annual election going forward. The Trust is currently taking advice from the election provider to consider the appropriateness of holding a by-election. The Council were invited to comment on the viability of holding a by-election early in the year as well as a summer election later this year. The Council **agreed** to hold a summer election only. The Council of Governors **noted** the paper.	
18/19/92	**Governor Question time** None.	
18/19/93	**Any Other Business** S Cumiskey advised the Council that A Devaney, Director of Nursing will be retiring from the Trust in September 2019. Plans are currently being developed to recruit to the position.	
18/19/94	**Date and time of meetings** 10:30 – 14:00, 18th April 2019. Sycamore House	

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